



National Youth Leadership Training
Golden Spread Council
Camp MK Brown near Mobeetie, Texas
Sunday, June 3 – Friday, June 8, 2012
Staff Application

Please include a current photo of yourself in field dress uniform. Photo should be a head and shoulder shot.
DO NOT STAPLE photo to application.
Digital photos may be sent to nylt.562@gmail.com

Name _____ Date of Birth _____
(First) (Middle Initial) (Last) (Must be 14 years old by start of course)

Phone (_____) _____ (_____) _____
(Home) (Cell)

If interview is necessary, best time to call _____

Address _____
(Street or Route) (City) (State) (ZIP)

Email _____ District _____

Crew/Troop # _____ Current Rank _____ Date Earned _____

Current Leadership Position _____ Began Term _____

Other Position(s) held and length of term(s) _____

I completed National Youth Leadership Training (NYLT) (year) _____

I have served on NYLT Staff (list years of service) _____

EDGE Training date _____ Venture Youth Protection Training Date _____

BSA Camping Experience _____ Summer Camps Attended _____
(Number of nights) (Number)

High Adventure Camp? Philmont Northern Tier Sea Base Other _____
(Circle One)

Order of the Arrow? Yes No I am a(n): Ordeal, Brotherhood, or Vigil member.
(Circle One) (Circle One)

"We never fail when we try to do our duty, we always fail when we neglect to do it."

- Sir Robert Baden-Powell

Outdoor Skills Knowledge? Please circle one of the following options that best describes your skill level. (H - Need Help; K - Have Knowledge; T - Can Teach)

Skill	Level	Skill	Level	Skill	Level	Skill	Level
Compass	H K T	Nature	H K T	Knots	H K T	CPR	H K T
Map Reading	H K T	Wood Tools	H K T	Lashings	H K T	Safe Swim	H K T
GPS Receiver	H K T	Fire Building	H K T	Campfire Planning	H K T	Safety Afloat	H K T
Hiking	H K T	Cooking	H K T	First Aid	H K T	Bugling	H K T

CPR certified? Name of certifying agency _____ Expiration _____

BSA Lifeguard? Date completed _____ Expiration _____

List other Scout training courses and when _____

Which position(s) are you applying for? (See Staff Position Descriptions for details, and rank your preference: 1 – Most preferred. Note: Course Director (CD) and Course Leader (CL) positions have already been determined. For information regarding the duties of each position, consult the NYLT Staff Fact Sheets.

Youth

- _____ Assistant Course Leader of Service (ACLS)
- _____ Assistant Course Leader of Program (ACLP)
- _____ Quartermaster (QM)
- _____ Team Guide (TG)

Adult

_____ Assistant Course Director (ACD)
Please list the area of program you would like to work with:

Applicant's Agreement

I understand the purpose of NYLT, and meet the requirements to participate on staff for this course. I am prepared to attend the staff orientation, staff developments, and the entire NYLT course. I will faithfully abide by the Scout Oath and Law. I will represent my home unit with honor, and intend to pass along my new knowledge and skills to my fellow Scouts, home unit, and community.

(Scout's Signature)

(Date)

Parent/Guardian Approval (for Youth Staff only)

I approve the attendance of my child named above as a staff member of the NYLT course, including the staff orientation and development sessions. I reviewed his/her current Annual Health and Medical Record (Parts A, B, & C) and verified that his/her information is accurate.

(Parent/Guardian's Signature)

(Date)

NYLT Code Of Conduct

Statement of Understanding: All staff members and participants, both youth and adult, are selected based on their qualifications in character, camping skills, physical and personal fitness, and leadership qualities. By signing this code of conduct, all adult staff members as well as youth staff members, participants and their parents or guardians understand that serious misconduct or infraction of rules and regulations will result in termination and expulsion from camp. Each staff member and participant is responsible for his or her own behavior.

All staff members and participants are expected to abide by the code of conduct as follows:

1. I will be guided by the Scout Oath and Scout Law and will obey all U.S. federal laws, state laws, and local laws.
2. I will set a good example by keeping myself neatly dressed and presentable.
3. I will attend all scheduled programs and participate as required in cooperation with other staff members and leaders.
4. I agree to follow the camp check-in and checkout procedures and to observe camp quiet hours.
5. I will be responsible for keeping my quarters and personal gear labeled, clean, and neat. I will adhere to all camp recycling policies and regulations. I will do my share to prevent littering of the campgrounds and agree to follow the principles of Leave No Trace.
6. I understand that the possession or consumption of alcoholic beverages or illegal drugs or the misuse of prescribed drugs is prohibited at camp. I understand that the purchase, possession, or consumption of alcoholic beverages off council property must comply with state and federal law and must not affect my job performance.
7. I understand that serious and/or repetitive behavior violations including use of tobacco, stealing, dishonesty, swearing, and fighting will result in termination and expulsion from camp.
8. I understand that gambling of any form is prohibited.
9. I understand that possession of lasers of any type and possession or detonation of fireworks is prohibited.
10. Neither the camp nor the BSA local council will be responsible for loss, breakage, or theft of my personal items. I will label all my personal items and check items of value at the direction of staff leaders. Theft on my part will be grounds for termination and expulsion from camp.
11. I will use camp equipment in a safe manner and for its intended purpose and will return the equipment in good condition.
12. I understand that staff members are prohibited from possessing firearms and weapons on camp property, in accordance with federal, state, and local laws.
13. I understand the importance of following BSA's Youth Protection and safety policies and will follow those guidelines. I will report all violations that come to my attention.
14. Hazing has no place in Scout camp, nor does running the gauntlet, orchestrating belt lines, or similar physical punishment. As a participant or staff member I agree to prevent and stop all hazing activities.
15. I will respect diversity—whether the differences be in physical characteristics or in perspectives.
16. I have the responsibility not to engage in behavior that constitutes discrimination or harassment in any way, including race, color, national origin, sex, religion, age, disability, or citizenship of an individual. This applies to everyone, including fellow staff members, campers, adult leaders, parents, and outside vendors.
17. I have the responsibility to report instances of discrimination or harassment (directed at me or at others) to the camp director or the Scout executive.
18. I will comply with this code of conduct and the policies set forth by the BSA. Any violation may result in expulsion from the camp at my own expense. I understand that all decisions will be final.

Staff/Participant Signature

Date

Parent signature (if staff/participant is a minor):

Date

"We never fail when we try to do our duty, we always fail when we neglect to do it."

- Sir Robert Baden-Powell

Staff Fact Sheet

Who is eligible to staff? **Youth applicants** must be at least age 14 and completed the eighth grade, have held positions of leadership in your home unit, have been an NYLT course participant and attended "Trainers Edge". **Adult applicants** should be currently registered as a BSA adult leader and at least 21 years old. He or she should have had recent experience as the Scoutmaster of a troop or Advisor for a crew, and should be familiar with council programs. Because the basic purpose of the NYLT course is to teach leadership skills, the course director should have completed a Wood Badge course, ideally Wood Badge for the 21st Century and attended "Trainers Edge" within the last two years.

Why should Scouts staff NYLT? Leadership experiences can be frustrating and disappointing for youth who lack the knowledge, skills and encouragement to fulfill his or her assignment. During NYLT, you will help participants discover that leading themselves and others require a vision--a picture of future success. Through presentations and positive experiences in goal setting, planning, and problem solving, you will teach participants how to set a clear course toward realizing their team and individual visions, and then how to put themselves in the center of those pictures of future success. As a result of your efforts, youth will be trained to better serve their units when placed in leadership positions. If you are an adult and would like to serve on staff, we welcome you. If you are a Wood Badge for the 21st Century graduate, you can earn beads by being part of the staff. Below are the requirements from the Boy Scouts of America:

3 beads for NYLT assistant course director:

- Completed Wood Badge for the 21st Century and earned beads.
- Attended Trainer's EDGE two years or less before staffing NYLT.
- Staffed a NYLT or NAYLE course as an assistant course director who provided training and oversight of youth staff. No other adult positions qualify. (Note: The quartermaster position may be classified as an assistant course director if providing content instruction and/or oversight for the youth staff.)

4 beads for NYLT course director

- Staffed Wood Badge for the 21st Century as a troop guide.
- Completed NYLT area/regional course director conference within one year prior to NYLT or NAYLE service as a course director, and signed course director's pledge.
- Attended Trainer's EDGE two years or less before staffing NYLT.
- Served as a course director for NYLT or NAYLE.

Costs? Early Bird Staff Fee is \$100 and is due in full on or before April 5th and is payable at the Scout Service Center. Troops may choose to pay part/all of the fee and that is acceptable and payable at the Scout Service Center. There are no Camperships available for Staff. No applications will be accepted for Staff positions after April 5th unless openings are still available.

When? The following are the dates and times for staff development and the NYLT course at Camp MK Brown. If selected, **you are expected to attend all of these sessions**

Staff Orientation	Saturday, March 3 from 9:00 am – 5:00 pm	Council Office
1st Staff Development	Friday, April 13 at 6:30 pm - Sunday, April 15 at 11:30 am	MK Brown
2nd Staff Development	Friday, May 11 at 6:30 pm - Saturday, May 12 at 5:00 pm	Camp Don
3rd Staff Development	Friday, June 1 at 1:00 pm - Sunday, June 3 at 11:30 pm	MK Brown
NYLT Course	Sunday June 3 at 1:00 pm - Friday, June 8 at 5:00pm	MK Brown

[No one leaves camp until the Camp Ranger gives the approval to the CD and CL]

How do I apply? Please submit the following items to the Council office **by close of business on Friday, February 3, 2012:**

- Completed two-page Staff Application**
- Health and Medical Record Form (Parts A, B & C); download from-**
<http://www.goldenspread.org/Forms/Health%20%20Medical%20Record.pdf>

Staff Positions

Youth Staff Position Descriptions

Assistant Course Director of Youth Operations, Course Leader (CL) As in any unit, the **Assistant Course Director of Youth Operations**, hereafter referred to as the **Course Leader**, is the key leader of an NYLT course. She or he is empowered by the NYLT course director to run the course with the help of the rest of the youth staff and the NYLT team leaders.

Duties of the Course Leader (CL) include:

- Running course meetings, events, and activities
- Chairing meetings of the leadership council
- Delegating duties and responsibilities to other members of the NYLT youth staff
- Assisting the course director with staff training
- Modeling the core learning and leadership messages of the NYLT syllabus
- Recruiting youth participants
- Being well-versed on all core content sessions

The **Assistant Course Leaders (ACLs)** are prepared to fulfill the duties of the course leader if she or he is unavailable at some point during a course. One assistant course director will take responsibility for program matters; another will accept responsibility for service.

Duties of the Assistant Course Leader for Program (ACL_P) include:

- Providing mentoring and coaching to each day's program team
- Overseeing the preparation of campfires
- Supporting NYLT presenters with preparations for sessions, meetings, and activities, and ensuring they are prepared
- Overseeing audiovisual support for NYLT sessions
- Modeling the core learning and leadership messages of the NYLT syllabus
- Completing other assignments as determined by the course leader
- Recruiting youth participants

Duties of the Assistant Course Leader for Service (ACL_S) include:

- Providing mentoring and coaching for each day's service team
- Overseeing preparations of the model campsite on the Orientation Trail (Day One of the NYLT course)
- Conducting daily campsite inspections and guiding teams in complying with the Daily Campsite Inspection Checklist. Teaching the daily service teams to police and clean up course areas with a Leave No Trace ethic
- Managing presentations of the daily Baden-Powell Team streamers
- Completing other assignments as determined by the course leader
- Recruiting youth participants

The role of a **Team Guide (TG)** is similar to that of the troop guide in a regular Scout troop. In addition, NYLT team guides are key to facilitating the NYLT syllabus and advancing each team's development.

Duties for the Team Guide (TG) include:

- Serving the team to which he or she is assigned
- Coaching and mentoring each day's team leader
- Presenting selected sessions and activities of the NYLT course
- Modeling the core learning and leadership messages of the NYLT syllabus
- Completing other assignments as determined by the course leader
- Recruiting youth participants
- Being well-versed on all core content sessions

Quartermaster (QM) The youth QM works with the adult QM. The youth QM must have an eye for detail, and interest in neat and orderly procedures, and a strong sense of responsibility coupled with a desire to be helpful.

Duties for the **Quartermaster QM** include:

- Working closely with other adult NYLT staff and the CL
- Receiving, storing, and issuing course equipment and supplies
- Receiving, storing, and issuing food supplies
- Providing support for staff training
- Helping facilitate the Patrol Lunch Planning Challenge (Day Two)
- Modeling the core learning and leadership messages of the NYLT syllabus
- Recruiting youth participants

All youth leaders will assist with meal preparations as needed

Adult Staff Position Descriptions

The **Course Director** must be currently registered as a BSA adult leader and at least 21 years old. He or she should have had recent experience as the Scoutmaster of a troop or Advisor for a crew, and should be familiar with council programs. Because the basic purpose of the NYLT course is to teach leadership skills, the course director should have completed a Wood Badge course, ideally Wood Badge for the 21st Century.

Duties for the **Course Director (CD)** include:

- Working directly with the council-appointed NYLT staff adviser
- Recruiting quality adult and youth staff members
- Conducting staff training before the course
- Helping the staff develop a vision for the course, and the goals and plans to fulfill that vision
- Being well-versed on all core content sessions in order to act as a resource as well as a role model to participants
- Conducting the course as outlined in the NYLT manual
- Serving as coach and mentor to the youth leader and other NYLT youth staff
- Working closely with assistant course directors and other adult staff to ensure their effectiveness in completing their staff assignments
- Modeling the core learning and leadership messages of the NYLT syllabus
- Recruiting youth participants

Duties for the **Assistant Course Director(s) (ACD)** include:

- Serving as backups for the course director
- Sharing in the administration of the NYLT course
- Working with the management of the commissary, equipment, and course supplies
- Participating in staff training sessions
- Modeling the core learning and leadership messages of the NYLT syllabus
- Handling any issues that arise that could detract the course director from the primary role of guiding and coaching the course leader and other youth staff
- Receiving, storing, and issuing course equipment and supplies
- Receiving, storing, and issuing food supplies
- Providing support for staff training
- Helping facilitate the Team Lunch Planning Challenge on Day Two of the NYLT course
- Recruiting youth participants